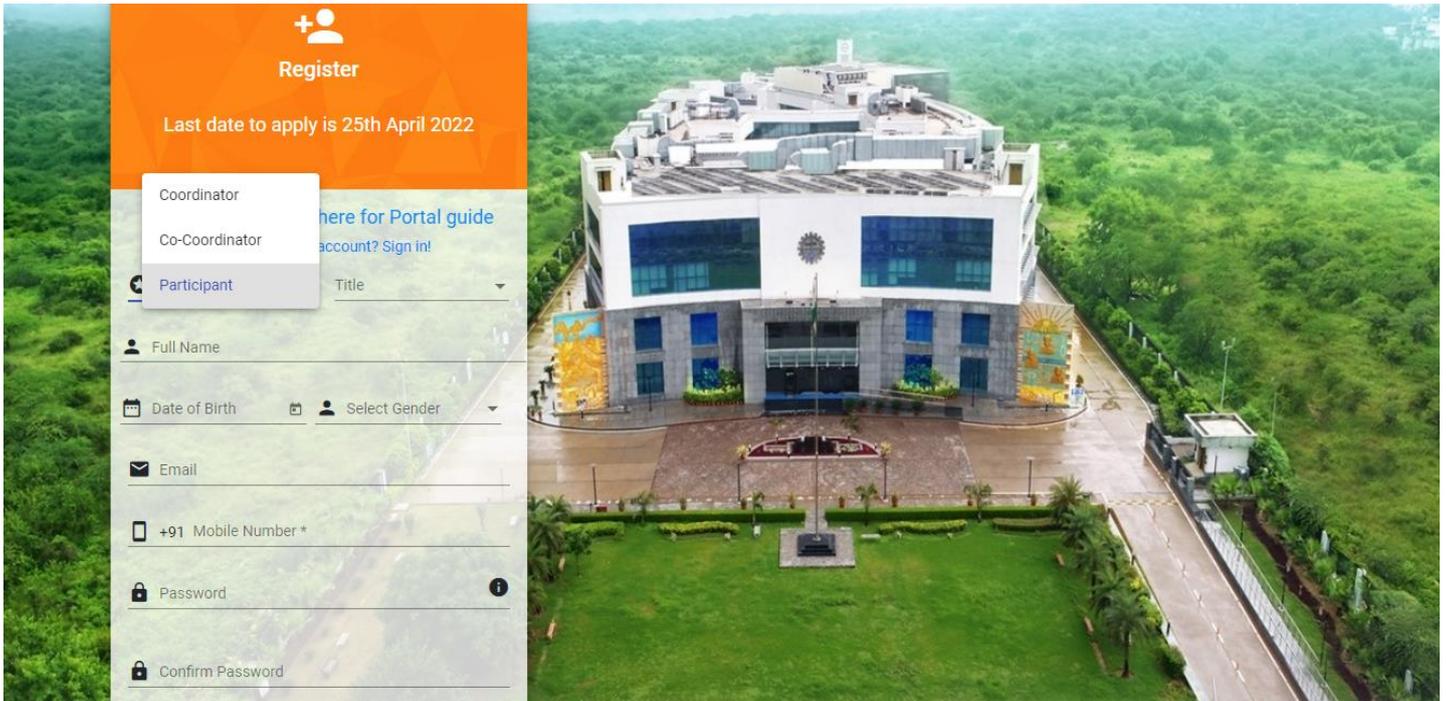


## PARTICIPANT REGISTRATION

Participants need to register with basic details and choose **Role** as **Participant**.



**Register**

Last date to apply is 25th April 2022

Coordinator  
Co-Coordinator  
**Participant**

here for Portal guide  
account? Sign in!

Title

Full Name

Date of Birth Select Gender

Email

+91 Mobile Number \*

Password

Confirm Password

After successful registration, participant will get one **verification email and OTP**, on provided email and phone respectively.

## PARTICIPANT LOGIN

Once participant verifies the email, he will be able to login to the portal, as shown below.



## Coordinator registrations for Redesigned, Innovative



Login

Last date to apply is 25th April 2022

[Participants click here for Portal guide](#)  
 [Coordinators click here for Portal guide](#)

Email

Password

10 + 6 =

**SIGN IN**

[Forgot Password?](#)

[Sign up now!](#)



After login Participants will see the “**General Details**” form. This form only contains basic details about the participant and details provided at the time of registration will be automatically displayed here, as shown below.



Participant

participant@gmail.com

General Details

Profile

Workshops

Attendance

Feedback

Test Marks



## Participant Details

### Participant Details

Name : Mr. Participant

Gender : Male

Phone : 1234567890

Email : participant@gmail.com

Date of birth: 1992-01-01

Father's Name \*

Whatsapp Number

Alternate Email

Select State

Select District

Address \*

Pincode \*

Employee ID \*

Designation \*

Specialization \*

Experience of Teaching (Years) \*

Experience of Teaching (Months) \*

Save As Draft

### PARTICIPANT GENERAL DETAILS FORM

Participants need to fill the “General Details” form as shown below. Once submitted after filling details, they can see submitted details and edit if required. Filling this form is **mandatory** before applying for workshop.

## Participant Details

Name : Mr. Participant

Gender : Male

Phone : 1234567890

Email : participant@gmail.com

Date of birth: 1992-01-01

Father's Name \*

TEST FATHER'S NAME

Whatsapp Number

1234567890

Alternate Email

test\_participant@gmail.com

Select State

ANDAMAN AND NICOBAR ISLANDS

Select District

Nicobars

Address \*

604 South Arnold Avenue Warwick, RI 02886

Pincode \*

546065

Employee ID \*

123123132

Designation \*

Professor

Specialization \*

Test Specialization

Experience of Teaching (Years) \*

2

Experience of Teaching (Months) \*

1

Save As Draft

### General Details Form

### PDP( Professional Development Program) for Students of UG/PG

If you want to apply for PDP(Only for Students UG/PG), select designation as **Student**. After selecting student and submitting you have to fill one more form next to General Details i.e **Institute Details**. Filling this form is also mandatory for Applying to PDPs(Professional Development Programmes)

## Participant Institute Details

Institute Name *	Select Institute Type	Select Institute Program
<input type="text" value="LTI"/>	<input type="text" value="Private"/>	<input type="text" value="MCA"/>
Institute Address *		
<input type="text" value="Mahape"/>		
Select State	Select District	Institute Pincode *
<input type="text" value="Maharashtra"/>	<input type="text" value="Mumbai Suburban"/>	<input type="text" value="400043"/>
Institute Town/village *	Institute website *	Level
<input type="text" value="Mahape"/>	<input type="text" value="Intinfotec.com"/>	<input type="text" value="PG"/>
Institute NIRF ranked?	Institute NAAC Accredited?	Institute NBA Accredited?
<input type="text" value="No"/>	<input type="text" value="No"/>	<input type="text" value="No"/>
Upload ID Card	Upload Photo	Upload Signature
<input type="button" value="Browse"/>	<input type="button" value="Browse"/>	<input type="button" value="Browse"/>
 (Formats: jpg, jpeg, png, Dimentions: width=900px,height=1420px, Size: Upto 1 mb)	 (Formats: jpg, jpeg, png, Dimentions: width=231px,height=229px, Size: Upto 1 mb)	 (Formats: jpg, jpeg, png, Dimentions: width=231px,height=229px, Size: Upto 1 mb)
<input type="button" value="Save"/>		

## PARTICIPANT PROFILE

Details filled at the time of registration will be auto populated here. Participants can edit their **title/salutation, gender and Date of Birth** only.

The screenshot shows the 'Participant Profile' page. At the top left, there are logos for ATAL and AICTE. A 'Logout' button is in the top right. The user's profile is shown on the left, including a name 'Participant' and email 'participant@gmail.com'. A sidebar menu contains: General Details, Profile, Workshops, Attendance, Feedback, and Test Marks. The main content area is titled 'Participant Profile' and contains a 'Participant Details' form with the following information:

Participant Details	
Name:	Mr. Participant
Gender:	Male
Date of birth:	1992-01-01
Phone:	1234567890
Email:	participant@gmail.com

An 'Edit' button is located at the bottom right of the details form. The footer contains 'Copyright © AICTE 2020' on the left and 'All rights reserved.' on the right.

## APPLY FOR WORKSHOP

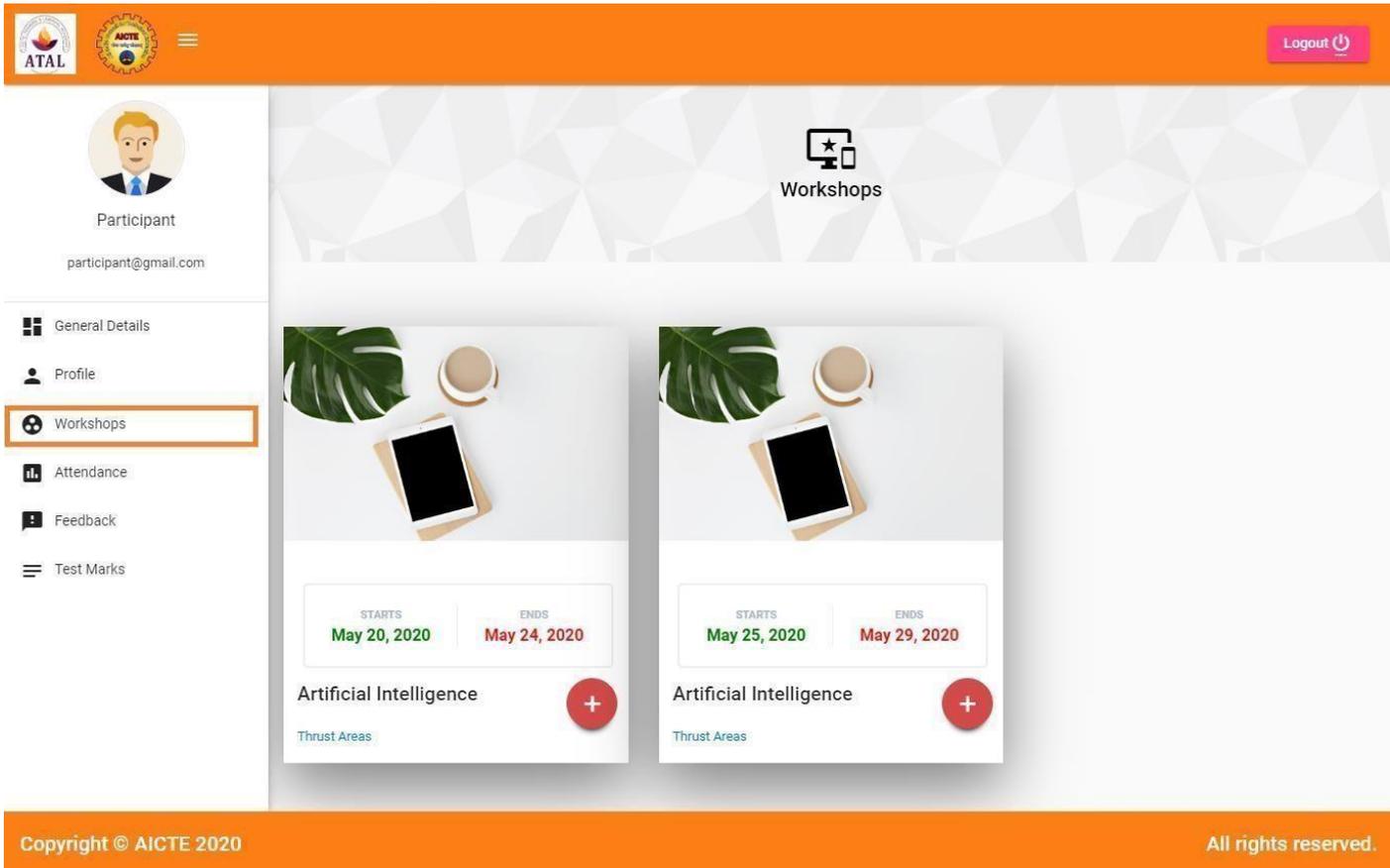
Participants can see all the workshops created by the coordinator, by clicking on the **“Workshops”** tab.

Participant can apply for the workshop, by clicking on the plus (+) button. Once he applied successfully, one popup will be displayed, mentioning “Applied Successfully”.

For applying to the workshop, participant should meet following conditions:

- Participants cannot apply for multiple workshops having the same dates.
- One participant cannot apply to one workshop multiple times. □
- General details should be submitted.
- Institute Details(Only for Students) should be filled.

After successfully applying for workshop, it will go for approval to co-ordinators, once they approve the participants then only participants can attend that workshop.



## APPLIED WORKSHOPS

In this tab, participants can see all the workshops they have applied for with their status as Approved or Applied.



Participant

manoj@gmail.com

- General Details
- Profile
- Workshops
- Applied Workshops
- Attendance
- Feedback
- Test Marks
- Certificate

### Applied Workshops

**Status: Approved**

STARTS	ENDS
May 11, 2020	May 15, 2020

**Green Technology & Sustainability Engineering**

Engineering

**Status: Applied**

STARTS	ENDS
Jul 30, 2020	Aug 3, 2020

**Artificial Intelligence**

Thrust Areas

### PARTICIPANT ATTENDANCE FOR WORKSHOP

In this tab participants can see their attendance marked by coordinators for applied workshops by clicking on icon in red circle shown below.



Participant

part@gmail.com

General Details

Profile

Workshops

Attendance

Feedback

Test Marks

Certificate



## Attendance

STARTS **May 4, 2020** ENDS **May 8, 2020**

**Artificial Intelligence**

Thrust Areas

STARTS **Jun 1, 2020** ENDS **Jun 5, 2020**

**Artificial Intelligence**

Thrust Areas

STARTS **May 11, 2020** ENDS **May 15, 2020**

**Green Technology & Sustainability Engineering**

Engineering



Logout



Participant

part@gmail.com

General Details

Profile

Workshops

Attendance

Feedback

Test Marks

Certificate



Attendance

### Attendance Details

Date	Status
May 7, 2020	Present
May 4, 2020	Present
May 5, 2020	Present
May 6, 2020	Present
May 8, 2020	Absent

Attendance when clicked on icon of first workshop.

## Assessment

In **Assessment**, in side navigation menu, you can see all your workshops in which you have attendance of more than or equal to 80%. Link will be available only for those workshops for which your marks have been not submitted and coordinator has submitted Questionnaire like second one in image below.

Application Number	Date From	Date To	Test Link
1595675682	2020-8-10	2020-8-14	
1613621326	2021-06-24	2021-06-28	

On click of link icon you will see the **Assessment Guidelines**, read it carefully before starting the assessment. Here you can see the total number of questions, duration of test and start date and time.

**Note :**

- You can take the test from 2021-08-20 00:00:00 onwards.
- Your response will not be saved until you select your response and click either Mark for Review or Save & Next button
- Atleast 60% marks are required for being eligible for Certificate.
- Please ensure that you have a good internet connectivity before starting the assessment.

I have read, Understand and will adhere to the assessment guidelines. START

After reading all the guidelines, check the checkbox, then only you can start the assessment. You cannot take the test before mentioned start date and time.

Assessment Guidelines

**10 Questions in 15 Minutes**  
There are 10 question in Assessment and timed with max. 15 minutes. Please make note of your assessment time limits. No breaks allowed during assessment.

**Switch off Mobiles**  
Mobile phones should be switched off during the assessment test.

**Sample Question Screen**  
Click on left image to see in full screen.

**Physical/ Digital Resources**  
During the assessment session any physical/ digital type of resources are not allowed.

**Close Irrelevant Tabs & windows**  
The only tabs and windows open during the assessment session should be those required for the assessment test.

**Copy, Paste, Print content**  
During the assessment session student is not allowed to copy, paste, print screen or take print of assessment.

You can take assessment at or after 2021-08-20 00:00:00

**Note :**

- You can take the test from 2021-08-20 00:00:00 onwards.
- Your response will not be saved until you select your response and click either Mark for Review or Save & Next button
- Atleast 60% marks are required for being eligible for Certificate.
- Please ensure that you have a good internet connectivity before starting the assessment.

I have read, Understand and will adhere to the assessment guidelines.

START

On click of **Start** button after the mentioned date and time, on next screen you can take full demo of the assessment portal, read all the steps carefully once, **don't skip the demo tour.**

AICTE Training & Learning(ATAL) Academy

SUBMIT

Time Left: 0h 37m 13s

Title: Impact of Effective Leadership, Academic Excellence and Emotional Intelligence on Institutional Building

Report this Question

**Question 1 :**

A compound proposition that is always true is called

Tautology

Contradiction

Skip Tour

Welcome to AICTE Training & Learning(ATAL) Academy Portal!  
Before starting the assessment, let's have a little introduction to the Portal.

1 of 16

Prev Next

Questions ( 10 )

Questions for Review ( 1 )

Previous Clear Skip & Next ( 1 ) Mark for Review ( 1 ) Save & Next ( 2 )

On last step you will see **Start Assessment** button. On click of **Start Assessment**, assessment will be started and countdown timer will be started. Everything will be same as in demo. For **Mark for Review** and **Save & Next** selecting the option is mandatory, else it will be disabled.

**Clicking Mark for Review or Save & Next after selecting your option is mandatory for saving the response, else it won't be saved.**

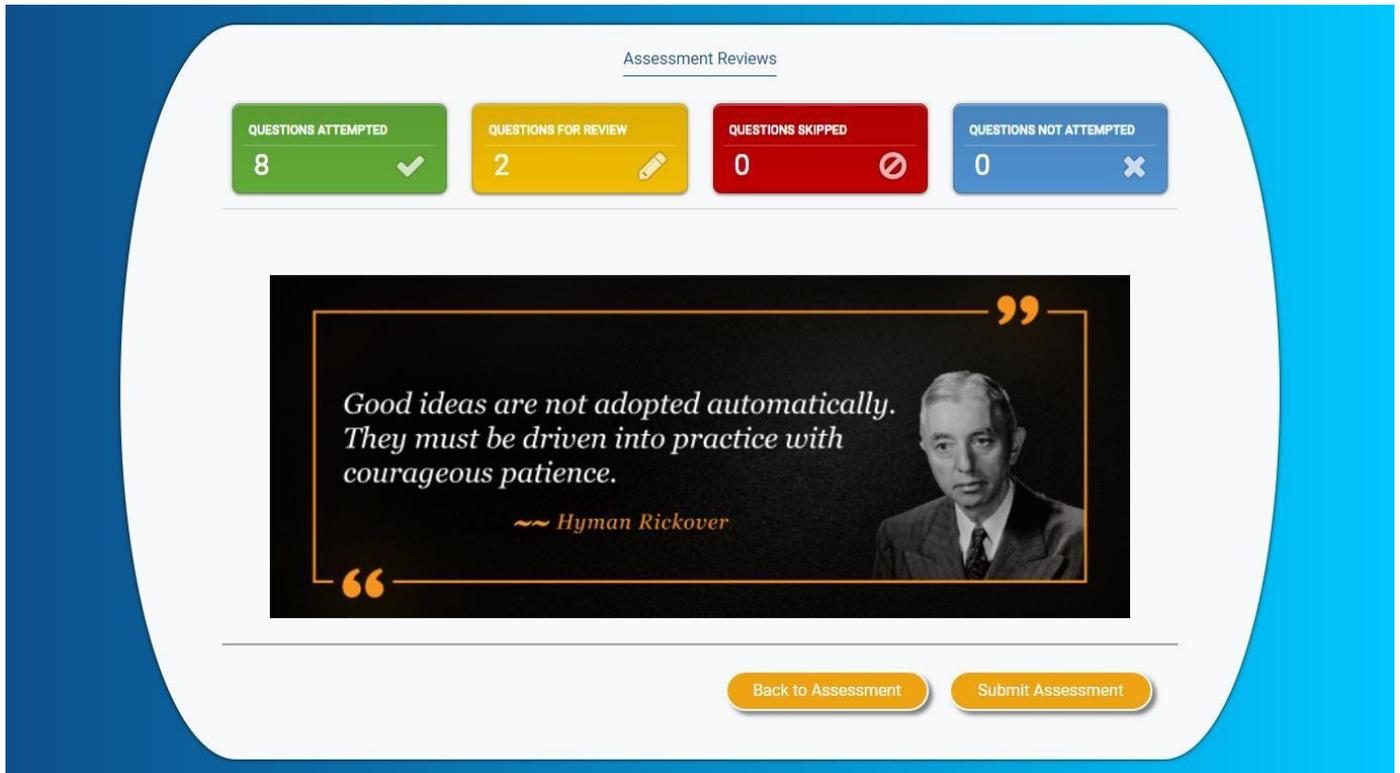
The screenshot shows the ATAL Academy assessment interface. At the top, there are logos for AICTE and ATAL, and the text "AICTE Training & Learning(ATAL) Academy". A blue "SUBMIT" button is in the top right. Below the header, a green arrow points to "Updated FDP Title". On the right, a green box shows "Time Left: 14m 54s". The main area contains a question box with the text: "Question 1 : Two students appeared at an examination. One of them secured 9 marks more than the other and his marks was 56% of the sum of their marks. The marks obtained by them are:". Below the question are four radio button options: "39, 30", "41, 32", "42, 33", and "43, 34". At the bottom, there are five buttons: "Previous", "Clear", "Skip & Next ( 0 )", "Mark for Review ( 0 )", and "Save & Next ( 0 )". On the right side, there are two dropdown menus: "Questions ( 10 )" and "Questions for Review ( 0 )".

Once you attempted all questions, a pop up will come on your screen mentioning the same and asking to submit by clicking on **Submit** button if you want.

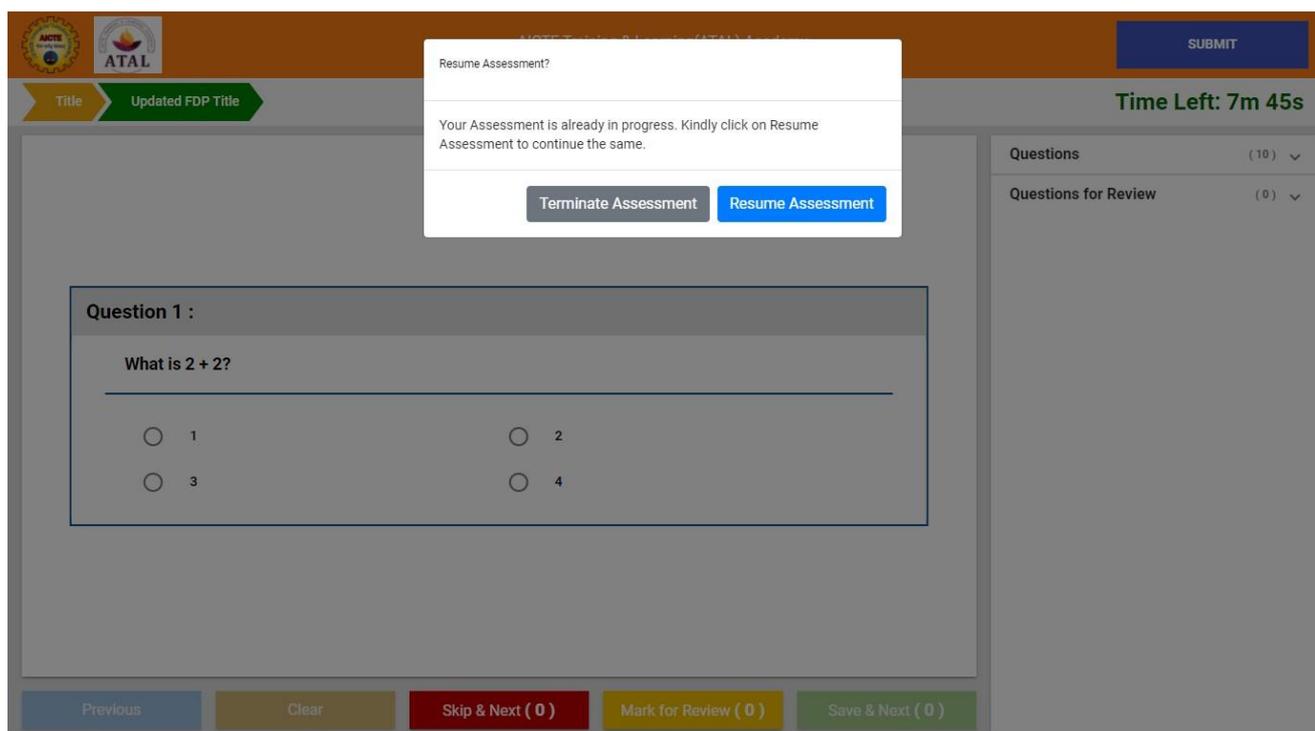
The screenshot shows the ATAL Academy assessment interface with a "Submit Assessment" pop-up dialog. The dialog has a title bar "Submit Assessment" with a close button (X). The main text in the dialog says: "You have attempted all the questions. You can now submit the assessment by clicking on the 'Submit' button." There is a "Close" button at the bottom right of the dialog. In the background, the assessment interface is visible, showing the "SUBMIT" button, "Time Left: 10m 30s", and a "Questions" section with a dropdown menu showing "( 10 )" and a grid of question indicators numbered 1 to 10.

After clicking **Submit** button you will be redirected to **Assessment Reviews** page where you can see number of questions **Saved & Next** in **Questions Attempted** card, number of questions **Marked for Review** in **Questions for Review** card, number of questions **Skipped & Next** in **Questions Skipped** card and number of questions **Not Attempted** in **Questions Not Attempted** card.

If you want to go back to assessment you can go back by clicking on **Back to Assessment** button.

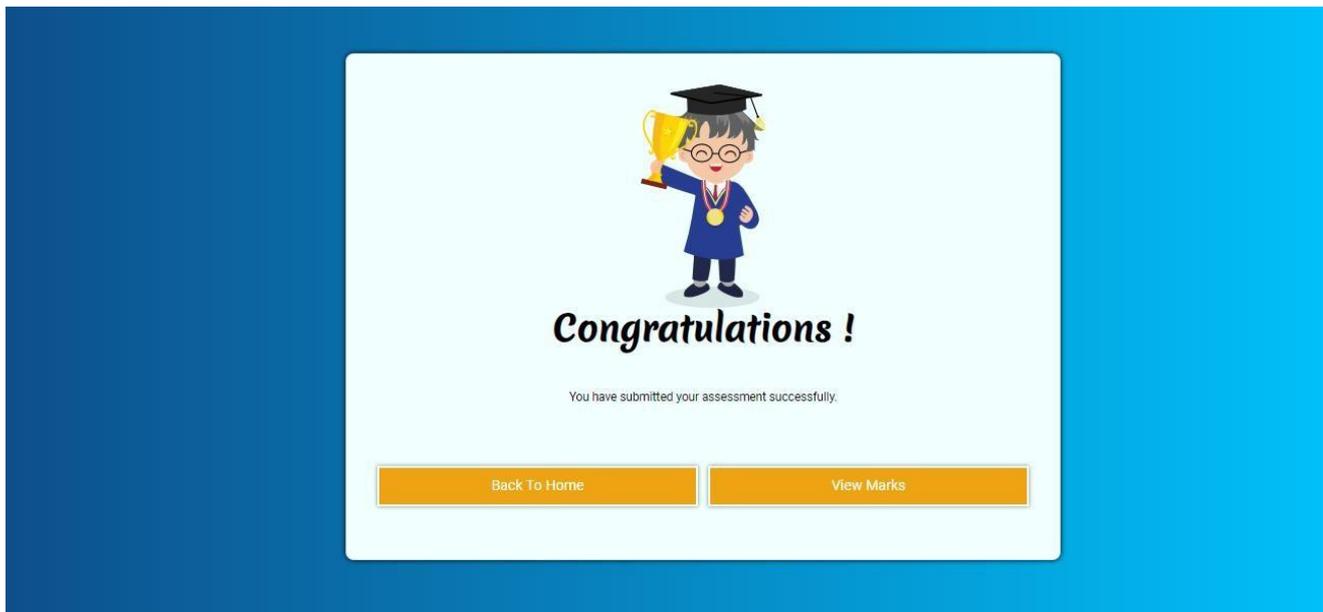


On click of **Back to Assessment**, you will be redirected to **Assessment** page where a pop up will come with 2 buttons **Terminate Assessment & Resume Assessment**. For starting assessment again click on **Resume Assessment** button and for submitting click on **Terminate Assessment**, your all saved responses will be submitted and you will be redirected to <https://atalacademy.aicte-india.org/participant/test-marks> where you can see your marks for the test.



On click of **Submit Assessment**, you will be redirected to **Congratulations** page with 2 buttons **Back to Home** & **View Marks**.

## IT DOESN'T MEAN YOU HAVE CLEARED THE TEST.



On click of **Back to Home**, you will be redirected to **General Details** page and on click of **View Marks** you will be redirected to <https://atalacademy.aicte-india.org/participant/test-marks> where you can see your marks for the test.

Participant Workshop Marks

Search

Application Number	Title	Marks Obtained	Total Marks	Percentage
1595675682	Blended Learning and Flipped Classroom	None	None	N/A
1613621326	Updated FDP Title Ceramics Arts & Craft	9	11	81.81818181818183%

Items per page: 5 1 - 2 of 2

Test will be submitted automatically after time completed and you will be redirected to **Assessment Reviews** page with **View Marks** and **Back to Home** buttons.

Assessment Reviews

QUESTIONS ATTEMPTED: 10 ✓

QUESTIONS FOR REVIEW: 0 ✎

QUESTIONS SKIPPED: 0 ✕

QUESTIONS NOT ATTEMPTED: 0 ✕

*An idea that is developed and put into action is more important than an idea that exists only as an idea.*

~ Gautam Buddha

View Marks Back to Home

Timer will be ticking continuously even if you close the browser or you are on **Assessment Reviews** page after clicking on **Submit** button.

### FEEDBACK ON WORKSHOPS COMPLETED

In Feedback, participants can see workshops which they have completed and they can provide anonymous feedback on workshops by clicking on icon in red circle. Only admin can see feedback was submitted by which participant but coordinators cannot see.



Participant

part@gmail.com

- General Details
- Profile
- Workshops
- Attendance
- Feedback
- Test Marks
- Certificate



<b>STARTS</b> Jun 1, 2020	<b>ENDS</b> Jun 5, 2020
<b>Artificial Intelligence</b>	<b>Green Technology &amp; Sustainability Engineering</b>
<a href="#">Thrust Areas</a>	<a href="#">Engineering</a>

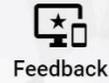
After clicking on icon, a feedback form will appear which participants have to fill and submit.



Participant

part@gmail.com

- General Details
- Profile
- Workshops
- Attendance
- Feedback
- Test Marks
- Certificate



### Feedback form: 5

#### Details about the workshop attended by the participant

Area in which workshop attended (please select title) \*

Thrust Areas

Workshop held at (Institute/Organisation Name)

K.J Somaia College Of Science and Commerce

From

6/4/2020

To

6/8/2020

Name

Manoj

Mobile Number

7738030654

Email

manoj0mishra02@gmail.com

#### Please select the appropriate input about the workshop

Course Code

1234

Overall instructions \*

Average

Explanation of concepts \*

Below average

Questions and discussions / interaction \*

Good

Usefulness of program \*

Average

Content of the programme (topic covered) \*

Average

Practical and hands on Training provided \*

Good

Delivery methods \*

Excellent

Trainers approach \*

Very good

Overall satisfaction \*

Very good

Training center facilities like Classrooms, Laboratory, canteen and accommodation etc \*

Very good

Do you have any suggestion(s) as to how we could improve similar programmes/activities in future?

Suggestion

No Suggestion

Any other feedback/suggestion/complaint for Training Programme ? Please provide your descriptive comments?

Feedback

Feedback Provided

Submit Feedback

After submitting, participants cannot give feedback again for that workshop.

### PARTICIPANT WORKSHOP MARKS

Here participants can see marks given to them in eligible workshops by coordinators or auto submitted after assessment.

ID	Marks Obtained	Total Marks
1	70	80
3	None	None

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### CERTIFICATE

In this tab, participants can see all the workshops that are eligible (Attendance should be more than 80% and marks should be more than 60%) for certificate. By clicking on icon in red, Participants can download their certificates.

Participants can download certificate only after certificate approval by admin and overall attendance should have submitted by co-ordinator for that workshop. Mandate for should also be submitted by co-ordinator for certificate generation.

Workshops

STARTS **May 11, 2020** ENDS **May 15, 2020**

**Green Technology & Sustainability Engineering**

Engineering

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# THANK YOU !