SREE RAMA ENGINEERING COLLEGE

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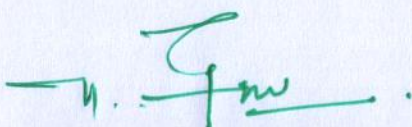Rami Reddy Nagar, Karakambadi road, Tirupati-517507

NOTE SUBMITTED TO THE PRINCIPAL

Date:17.03.2022

Sub: Report on the Academic Audit - ECE

The Academic Audit is carried out in the department of ECE on 14.03.2022. The following are the suggestions or Remarks submitted for your kind perusal and necessary action.
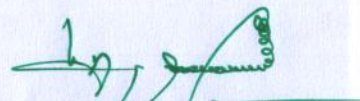
S. No.	Academic Audit Parameter	Suggestions/Remarks
1.	**Lesson Plan** preparation and distribution to students.	Being followed as per requirement
2.	**Syllabus completion:** Unit-1 and Unit-2,Unit-3,Unit-4, and Unit-5	Covered as per Schedule of Lesson plan
3.	ICT Tools For better visualization and understanding for few topics	ICT Tools are used for few topics for better visualization and understanding
4.	**Student/Class representatives** Meetings	Class Representative meetings are conducted as per guidelines and appropriately documented.
5.	**Student counseling/Mentoring**	Counseling of students is carried out for a minimum of twice per semester
6.	Faculty Course attendance registers	Being verified as per requirement
7.	Department Faculty meetings	Conducted as per requirement and Action Taken Report of the previous meeting has to be included in the minutes.
8.	Conduct of **Reinforcement classes** for failed students in End-Semester Exams of Odd/Even semesters	Suggested to prepare schedule within ONE week after announcement of results of previous semester
9.	**Remedial Classes**	Remedial classes are conducted as per Requirement.
10.	**Course Feedback** collection from students	Suggested that the department shall collect the feedback TWO Times in a semester, and submit consolidated feedback report and parameter-wise report to Principal
11.	Preparation o FCAR for the courses handled in the odd/even semester by fact concerned	FCARs for the previous semester courses to be made available in the department.
12.	Conducting and Evaluating Laboratory Comprehensive Assessment and Project Work	Schedules for Laboratory, Seminar, Comprehensive Assessment and Project Work are done
13.	Maintain Internal Exam/End-semester Exam Marks records of all students of B.Tech, M.Tech and MBA	Records are being maintained as per requirement. Internal Exam/End semester Exam marks are also

S. No.	Academic Audit Parameter	Suggestions/Remarks
		maintained as per requirement
14.	Conducting Guest/Expert Lectures / Seminars / Workshops / FDPs	Faculty development programs, Guest/Expert lectures, Seminars need to be improved.
15.	Conduct Programs on IPR and Entrepreneurship	Programs related to IPR and Entrepreneurship are to be increased.

External Audit Member(s)

Dr. V. Gope Naik
M.Sc., Ph.D.
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NOTE SUBMITTED TO THE PRINCIPAL

Date:17.03.2022

Sub: Report on the Academic Audit - EEE

The Academic Audit is carried out in the department of EEE on 14.03.2022. The following are the suggestions or Remarks submitted for your kind perusal and necessary action.
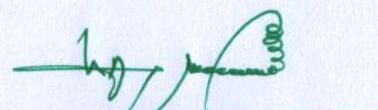
S. No.	Academic Audit Parameter	Suggestions/Remarks
1.	**Lesson Plan** preparation and distribution to students.	Being followed as per requirement
2.	**Syllabus completion:** Unit-1 and Unit-2,Unit-3,Unit-4, and Unit-5	Covered as per Schedule of Lesson plan
3.	ICT Tools for better visualization and understanding for few topics	ICT Tools are used for few topics for better visualization and understanding
4.	**Student / Class representatives** Meetings	Class Representative meetings are conducted as per guidelines and appropriately documented.
5.	**Student counseling/Mentoring**	Counseling of students is carried out for a minimum of twice per semester
6.	Faculty Course attendance registers	Being verified as per requirement
7.	Department Faculty meetings	Conducted as per requirement and Action Taken Report of the previous meeting has to be included in the minutes.
8.	Conduct of **Reinforcement classes** for failed students in End-Semester Exams of Odd/Even semesters	Suggested to prepare schedule within ONE week after announcement of results of previous semester
9.	**Remedial Classes**	Remedial classes are conducted as per Requirement.
10.	**Course Feedback** collection from students	Suggested that the department shall collect the feedback TWO Times in a semester, and submit consolidated feedback report and parameter-wise report to Principal.
11.	Preparation o FCAR for the courses handled in the odd/even semester by fact concerned	FCARs for the previous semester courses to be made available in the department.
12.	Conducting and Evaluating Laboratory Comprehensive Assessment and Project Work	Schedules for Laboratory, Seminar, Comprehensive Assessment and Project Work are done
13.	Maintain Internal Exam/End-semester Exam Marks records of all students of B.Tech, M.Tech and MBA	Records are being maintained as per requirement. Internal Exam/End semester Exam marks are also maintained as per

S. No.	Academic Audit Parameter	Suggestions/Remarks
		requirement
14.	Conducting Guest/Expert Lectures / Seminars / Workshops/FDPs	Faculty development programs, Guest/Expert lectures, Seminars need to be improved.
15.	Conduct Programs on IPR and Entrepreneurship	Programs related to IPR and Entrepreneurship has to be improved.

External Audit Member(s)

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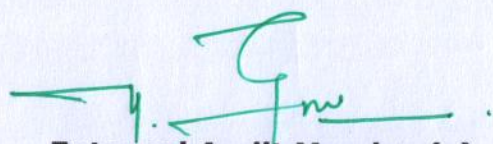
NOTE SUBMITTED TO THE PRINCIPAL

Date:17.03.2022

Sub: Report on the Academic Audit - CSE

The Academic Audit is carried out in the department of ECE on 15.03.2022. The following are the suggestions or Remarks submitted for your kind perusal and necessary action.

S. No.	Academic Audit Parameter	Suggestions/Remarks
1.	**Lesson Plan** preparation and distribution to students.	Being followed as per requirement
2.	**Syllabus completion:** Unit-1 and Unit-2,Unit-3,Unit-4, and Unit-5	Covered as per Schedule of Lesson plan
3.	ICT Tools For better visualization and understanding for few topics	ICT Tools are used for few topics for better visualization and understanding
4.	**Student/Class representatives** Meetings	Class Representative meetings are conducted as per guidelines and appropriately documented.
5.	**Student counseling/Mentoring**	Counseling of students is carried out for a minimum of twice per semester
6.	Faculty Course attendance registers	Being verified as per requirement
7.	Department Faculty meetings	Conducted as per requirement and Action Taken Report of the previous meeting has to be included in the minutes.
8.	Conduct of **Reinforcement classes** for failed students in End-Semester Exams of Odd/Even semesters	Suggested to prepare schedule within ONE week after announcement of results of previous semester
9.	**Remedial Classes**	Remedial classes are conducted as per Requirement.
10.	**Course Feedback** collection from students	Suggested that the department shall collect the feedback TWO Times in a semester, and submit consolidated feedback report and parameter-wise report to Principal
11.	Preparation o FCAR for the courses handled in the odd/even semester by fact concerned	FCARs for the previous semester courses to be made available in the department.
12.	Conducting and Evaluating Laboratory Comprehensive Assessment and Project Work	Schedules for Laboratory, Seminar, Comprehensive Assessment and Project Work are done
13.	Maintain Internal Exam/End-semester Exam Marks records of all students of B.Tech, M.Tech and MBA	Records are being maintained as per requirement. Internal Exam/End semester Exam marks are also maintained as per

S. No.	Academic Audit Parameter	Suggestions/Remarks
		requirement
14.	Conducting Guest/Expert Lectures/Seminars/Workshops/FDPs	Faculty development programs, Guest/Expert lectures, Seminars need to be improved.
15.	Conduct Programs on IPR and Entrepreneurship	Programs related to IPR and Entrepreneurship had to be improved.

External Audit Member(s)

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NOTE SUBMITTED TO THE PRINCIPAL

Date:17.03.2022

Sub: Report on the Academic Audit - ME

The Academic Audit is carried out in the Department of ME on 07.03.2022. The following are the suggestions or Remarks submitted for your kind perusal and necessary action.

S. No.	Academic Audit Parameter	Suggestions/Remarks
1.	**Lesson Plan** preparation and distribution to students.	Being followed as per requirement
2.	**Syllabus completion:** Unit-1 and Unit-2,Unit-3,Unit-4, and Unit-5	Covered as per Schedule of Lesson plan
3.	ICT Tools For better visualization and understanding for few topics	ICT Tools are used for few topics for better visualization and understanding
4.	**Student/Class representatives** Meetings	Class Representative meetings are conducted as per guidelines and appropriately documented.
5.	**Student counseling/Mentoring**	Counseling of students is carried out for a minimum of twice per semester
6.	Faculty Course attendance registers	Being verified as per requirement
7.	Department Faculty meetings	Conducted as per requirement and Action Taken Report of the previous meeting has to be included in the minutes.
8.	Conduct of **Reinforcement classes** for failed students in End-Semester Exams of Odd/Even semesters	Suggested to prepare schedule within ONE week after announcement of results of previous semester
9.	**Remedial Classes**	Remedial classes are conducted as per Requirement.
10.	**Course Feedback** collection from students	Suggested that the department shall collect the feedback TWO Times in a semester, and submit consolidated feedback report and parameter-wise report to Principal
11.	Preparation o FCAR for the courses handled In the odd/even semester by fact concerned	FCARs for the previous semester courses to be made available in the department.
12.	Conducting and Evaluating Laboratory Comprehensive Assessment and Project Work	Schedules for Laboratory, Seminar, Comprehensive Assessment and Project Work are done
13.	Maintain Internal Exam/End-semester Exam Marks records of all students of B.Tech, M.Tech and MBA	Records are being maintained as per requirement. Internal Exam/End semester Exam marks are also maintained as per requirement

S. No.	Academic Audit Parameter	Suggestions/Remarks
14.	Conducting Guest/Expert Lectures/Seminars/Workshops/FDPs	Faculty development programs, Guest/Expert lectures, Seminars need to be improved.
15.	Conduct Programs on IPR and Entrepreneurship	Programs related to IPR and Entrepreneurship has to be improved.

External Audit Member(s)

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NOTE SUBMITTED TO THE PRINCIPAL

Date:17.03.2022

Sub: Report on the Academic Audit - CE

The Academic Audit is carried out in the department of CE on 07.03.2022. The following are the suggestions or Remarks submitted for your kind perusal and necessary action.

S. No.	Academic Audit Parameter	Suggestions/Remarks
1.	**Lesson Plan** preparation and distribution to students.	Being followed as per requirement
2.	**Syllabus completion:** Unit-1 and Unit-2,Unit-3,Unit-4, and Unit-5	Covered as per Schedule of Lesson plan
3.	ICT Tools For better visualization and understanding for few topics	ICT Tools are used for few topics for better visualization and understanding
4.	**Student/Class representatives** Meetings	Class Representative meetings are conducted as per guidelines and appropriately documented.
5.	**Student counseling/Mentoring**	Counseling of students is carried out for a minimum of twice per semester
6.	Faculty Course attendance registers	Being verified as per requirement
7.	Department Faculty meetings	Conducted as per requirement and Action Taken Report of the previous meeting has to be included in the minutes.
8.	Conduct of **Reinforcement classes** for failed students in End-Semester Exams of Odd/Even semesters	Suggested to prepare schedule within ONE week after announcement of results of previous semester
9.	**Remedial Classes**	Remedial classes are conducted as per Requirement.
10.	**Course Feedback** collection from students	Suggested that the department shall collect the feedback TWO Times in a semester, and submit consolidated feedback report and parameter-wise report to Principal
11.	Preparation o FCAR for the courses handled In the odd/even semester by fact concerned	FCARs for the previous semester courses to be made available in the department.
12.	Conducting and Evaluating Laboratory Comprehensive Assessment and Project Work	Schedules for Laboratory, Seminar, Comprehensive Assessment and Project Work are done
13.	Maintain Internal Exam/End-semester Exam Marks records of all students of B.Tech, M.Tech and MBA	Records are being maintained as per requirement. Internal Exam/End semester Exam marks arc also maintained as per requirement

S. No.	Academic Audit Parameter	Suggestions/Remarks
14.	Conducting Guest/Expert Lectures/Seminars/Workshops/FDPs	Workshops need to be improved.
15.	Conduct Programs on IPR and Entrepreneurship	Programs related to IPR and Entrepreneurship need to be improved.

External Audit Member(s)

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Date:17.03.2022
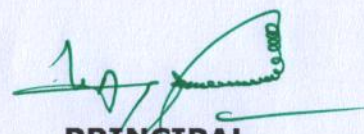
Sub: Report on the Academic Audit - MBA

The Academic Audit is carried out in the department of ECE on 08.03.2022. The following are the suggestions or Remarks submitted for your kind perusal and necessary action.

S. No.	Academic Audit Parameter	Suggestions/Remarks
1.	**Lesson Plan** preparation and distribution to students.	Being followed as per requirement
2.	**Syllabus completion:** Unit-1 and Unit-2,Unit-3,Unit-4, and Unit-5	Covered as per Schedule of Lesson plan
3.	ICT Tools For better visualization and understanding for few topics	ICT Tools are used for few topics for better visualization and understanding
4.	**Student/Class representatives** Meetings	Class Representative meetings are conducted as per guidelines and appropriately documented.
5.	**Student counseling/Mentoring**	Counseling of students is carried out for a minimum of twice per semester
6.	Faculty Course attendance registers	Being verified as per requirement
7.	Department Faculty meetings	Conducted as per requirement and Action Taken Report of the previous meeting has to be included in the minutes.
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13	Maintain Internal Exam/End-semester Exam Marks records of all students of B.Tech, M.Tech and MBA	Records are being maintained as per requirement. Internal Exam/End semester Exam marks are also maintained as per

S. No.	Academic Audit Parameter	Suggestions/Remarks
		requirement
14.	Conducting Guest/Expert Lectures/Seminars/Workshops/FDPs	Faculty development programs, Guest/Expert lectures, Seminars need to be improved.
15.	Conduct Programs on IPR and Entrepreneurship	Programs related to IPR and Entrepreneurship has to be improved.

External Audit Member(s)

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NOTE SUBMITTED TO THE PRINCIPAL

Date:17.03.2022

Sub: Compliance Report on the Academic Practices

Following is the Compliance Report on the Academic practices of **Basic Sciences & Humanities department,** visited on 09.03.2022 FN

S. No.	Academic Audit Parameter	Suggestions/Remarks
1.	**Lesson Plan** preparation and distribution to students.	Being followed as per requirement
2.	**Syllabus completion:** Unit-1 and Unit-2,Unit-3,Unit-4, and Unit-5	Covered as per Schedule of Lesson plan
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14.	Conducting Guest/Expert Lectures/Seminars/Workshops/FDPs	Faculty development programs, Guest/Expert lectures, Seminars need to be

S. No.	Academic Audit Parameter	Suggestions/Remarks
		improved.
15.	Conduct Programs on IPR and Entrepreneurship	Programs related to IPR and Entrepreneurship has to be improved.

External Audit Member(s)

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