



SREE RAMA  
ENGINEERING COLLEGE

# SREE RAMA ENGINEERING COLLEGE

(Approved by AICTE, New Delhi - Affiliated to JNTUA, Ananthapuramu)

Rami Reddy Nagar, Karakambadi road, Tirupati-517507

## Grievance Redressal Cell Minutes of Meeting

Date & Time of the Meeting : 21-07-2021

Venue : Principal's Chamber

Members Present: \_\_\_\_\_

Name of the Member	Position	Signature
Mr. A. M. Gunasekhar	Convener	
Mr. G. Lakshmikanth	Member	
Mrs. P. Sujana	Member	
Mr. N. Vasu	Member	
Dr. M. S. Vasu	Member	
Mr. B. Balakrishna Bharat	Member	
Mr. B. Mallikarjuna Reddy	Member	
Ms. B. N. Prathiba	Member	

The Convener of the Grievance Redressal Cell welcomed the members of the cell. The following are the resolutions made by the committee in this meeting:

1. Grievances received and redressed in the academic year 2020-21:

The following major grievances put up by the students through oral communication were redressed.

- Expansion of space in the canteen
- Regular checking up for the potability of the drinking water
- To monitor the cleanliness and hygiene of the canteen
- Replacement of lights and fans which are not in working condition or repair of tube lights condition in all class rooms

2. An awareness program on the Grievance redressal Policy was conducted for the I B. Tech students.

3. It is resolved that an awareness program on Grievance Redressal Policy and mechanism of redressal shall be conducted for the Faculty, Non-Teaching and students (II B.Tech (LE)) within Two weeks after commencement of the class work as per Academic Calendar.

Convener, GRC

PRINCIPAL 21/07/21  
SREE RAMA ENGINEERING COLLEGE  
RAMIREDDY NAGAR  
KARAKAMBADI ROAD, TIRUPATI-517507



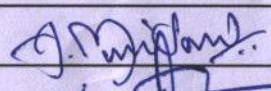
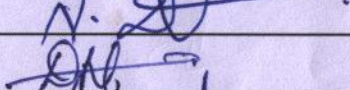
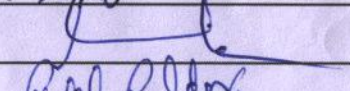
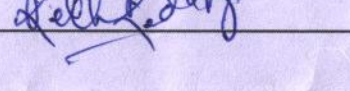
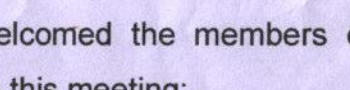
## Grievance Redressal Cell

### Minutes of Meeting

Date & Time of the Meeting : 11-07-2022

Venue : Principal's Chamber

#### Members Present:

Name of the Member	Position	Signature
Dr. A. Muni Sankar	Convener	
Dr. N. Deepak Kumar	Member	
Dr. S. Nagaraju	Member	
Mr. A. M. Gunasekhar	Member	
Ms. T. L. Rekha Reddy	Member	

The Convener of the Grievance Redressal Cell welcomed the members of the cell. The following are the resolutions made by the committee in this meeting:

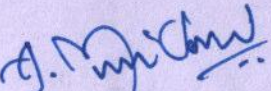
1. Grievances received and redressed in the academic year 2021-22:

The following major grievances put up by the students through written and oral communication were redressed.

- Change of College bus timings
- Extension of time for Payment of fee (due to JVD Fee reimbursement)
- To replace the damaged doors in girls wash room

2. It is resolved that an awareness program on Grievance Redressal Policy and mechanism of redressal shall be conducted for the students (I B. Tech and II B.Tech (LE)) through induction program.

3. All the faculty mentors are to be instructed that they should give awareness to the mentee students about the policy.

  
Convener, GRC

  
PRINCIPAL  
PRINCIPAL 11/07/22  
SREE RAMA ENGINEERING COLLEGE  
RAMIREDDY NAGAR  
KARAKAMBADI ROAD, TIRUPATI-517507



Tirupati

24-03-22

From

K. Laya

204CIA0456

11-Year - ECE-A

SRET, Tirupati

To

The principal

Sree Rama Engineering College

Tirupati

Respected sir,

Sub:- Request for 1 month permission to pay  
JVD instalment fee. REGD

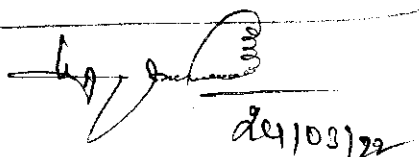
I am K. Laya bearing roll no: 204CIA0456, studying  
in II<sup>nd</sup> year, ECE-A in our college. I have joined in this  
institution through counseling. but now [11 year] I have  
not yet received the JVD second instalment fee till now.  
I kindly request you to please give me 1 month permi-  
ssion to pay the 2<sup>nd</sup> instalment fee.

Thanking you sir.

B/s

Forwarded to GRC, Convener. for

conducting of meeting & necessary  
action

  
24/03/22

Yours sincerely  
K. Laya



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Rami Reddy Nagar, Karakambadi road, Tirupati-517507

**SRET/GRC/2021-22**

**24-03-2022**

## CIRCULAR

A meeting is convened on 24-03-2022 @ 03:00 PM in the Principal's chamber to look into grievance raised by the student **Ms. K. Laya (Roll No. 204C1A0456)** of B. Tech. ECE regarding the remittance of fee to College which she receives from the Government of Andhra Pradesh under Jagananna Vidya Deevena (JVD) scheme.

All the Grievance Committee members are requested to attend the meeting without fail.

**Convener**  
**Grievance Redressal Committee**

**Encl.:** Grievance Raised by Student

**Copy to.:**

1. Members of the Committee
2. Aggrieved Student



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SREE RAMA  
ENGINEERING COLLEGE

SRET/GRC-Report/2021-22

24-03-2022

## MINUTES OF THE MEETING

Date of the Meeting : 24-03-2022

Venue : Principal's Chamber

Members Present:

S. No.	Name of the Member	Position	Signature
1	Dr. A. Muni Sankar	Convener	
2	Dr. N. Deepak Kumar	Member	
3	Dr. S. Nagaraju	Member	
4	Mr. A. M. Gunasekhar	Member	
5	Ms. T. L. Rekha Reddy	Member	

Issue: Concern – Permission for Late payment of fee – Reg.

Resolutions:

The committee perused the concern of the student, **Ms. K. Laya (Roll No. 204C1A0456)** of B. Tech. ECE regarding the remittance of fee to college which she receives from Government of Andhra Pradesh under Jagananna Vidya Deevena (JVD) scheme. The committee on its enquiry understood that the fee is being credited by the government under Vidyadeevena scheme to the Mother's account in a phased manner. Hence the student shall be permitted to remit the amount as and when she receives from the government.

Convener  
Grievance Redressal Committee



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08-11-2021

## CIRCULAR

As per the request of the majority of the students the College Bus Timing of Route: Tirupathi - Renigunta - Sri Kalahasti has been revised as follows:

Old Timing : 05:00 PM

New Timing : 04:40 PM

I request all the students to make note of it and utilize the college bus facility.

  
PRINCIPAL 08/11/21

**Copy to.:**

1. Chairman
2. Director
3. HODs and Staff
4. All students: to readout in Class rooms
5. Notice Boards

Tirupati

04-11-2021

From

G. Vineela

194CIA0421

II Year - ECE-A

SRET, Tirupati.

To

The Principal

SREE RAMA ENGINEERING COLLEGE,

Tirupati.

Respected Sir,

Sub: Request for change of timings for college bus

I am G. Vineela bearing Roll No: 194CIA0421, studying II year ECE-A in our college. I am coming from Srikalahasti in our college bus. Since the college bus starts at 5pm, we I am reaching the homely lately by 7:30pm. So to reach my home a little bit early, I request you to make the bus departure timing 20 minutes earlier.

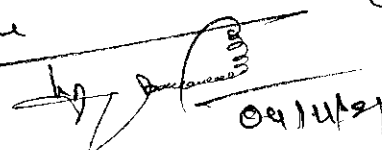
Thanking You Sir,

B/S

Forwarded to Convener, GRE for  
conducting of meeting and take  
necessary action

Yours sincerely

G. Vineela

  
04/11/21



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**SRET/GRC/2021-22**

**04-11-2021**

## CIRCULAR

A meeting is convened on 04-11-2021 @ 03:00 PM in the Principal's chamber to look into grievance raised by the student **Ms. G. Vineela (Roll No. 194C1A0421)** of B. Tech. ECE regarding the College bus timing which was arranged through college transport.

All the Grievance Committee members are requested to attend the meeting without fail.

**Convener**

**Grievance Redressal Committee**

**Encl.:** Grievance Raised by Student

**Copy to.:**

1. Members of the Committee
2. Aggrieved Student





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SRET/GRC-Report/2021-22

06-11-2021

## MINUTES OF THE MEETING

Date of the Meeting : 04-11-2021

Venue : Principal's Chamber

Members Present:

S. No.	Name of the Member	Position	Signature
1	Dr. A. Muni Sankar	Convener	
2	Dr. N. Deepak Kumar	Member	N.
3	Dr. S. Nagaraju	Member	S. N.
4	Mr. A. M. Gunasekhar	Member	
5	Ms. T. L. Rekha Reddy	Member	

Issue: College Bus Timing – Reg.

Resolutions:

The committee perused the concern of the student, **Ms. G. Vineela (Roll No. 194C1A0421)** of B. Tech. ECE regarding the bus timings. The committee on its enquiry understood the problem faced by her and majority of the students and it was resolved to change the bus timings after discussing with the Transport Manager and Administrative Officer as per the requirements of the majority of the students.

Convener

Grievance Redressal Committee





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Rami Reddy Nagar, Karakambadi road, Tirupati-517507

## Grievance Redressal Cell

### Minutes of Meeting

Date & Time of the Meeting : 10-07-2019

Venue : Principal's Chamber

#### Members Present:

Name of the Member	Position	Signature
Prof. K. Srinivasa Rao	Convener	K. Srinivasa Rao
Mr. P. Ramanjaneyulu	Member	[Signature]
Mr. A. M. Gunasekhar	Member	[Signature]
Mr. G. Lakshmikanth	Member	[Signature]
Ms. P. Sujana	Member	P. Sujana
Mr. N. Vasu	Member	N. Vasu
Mr. B. Mallikarjuna Reddy	Member	B. Mallikarjuna Reddy
Ms. B. N. Prathiba	Member	[Signature]
Mr. Saradha Siva Reddy	Member	[Signature]

The Convener of the Grievance Redressal Cell welcomed the members of the cell. The following are the resolutions made by the committee in this meeting:

1. Grievances received and redressed in the academic year 2018-19:  
The convener was happy to share that there were no Grievances received during the academic year 2018-19.
2. The committee has reviewed the existing policy and after elaborate discussions, the committee has accepted to continue the existing policy and publish the policy for immediate implementation.
3. The committee resolved to publicize the Grievance Redressal Policy and mechanism of redressal among the stake holders of the college through College Website and Notice Boards.
4. It is resolved that an awareness program on Grievance Redressal Policy and mechanism of redressal shall be conducted for the Faculty, Non-Teaching and students (I B. Tech and II B.Tech (LE)) with in Two weeks after commencement of the class work as per Academic Calendar.

K. Srinivasa Rao  
Convener, GRC

[Signature]  
PRINCIPAL  
PRINCIPAL 10/07/19  
SREE RAMA ENGINEERING COLLEGE  
RAMIREDDY NAGAR  
KARAKAMBADI ROAD, TIRUPATI-517507



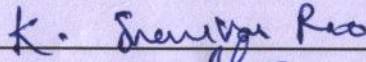
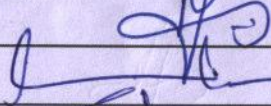
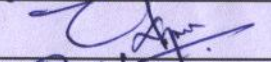
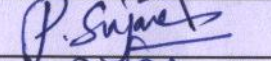
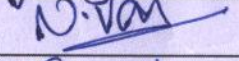
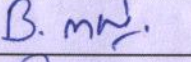
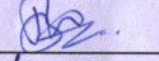

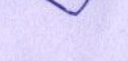
## Grievance Redressal Cell

### Minutes of Meeting

**Date & Time of the Meeting** : 08-07-2020

**Venue** : Principal's Chamber

**Members Present:**

Name of the Member	Position	Signature
Prof. K. Srinivasa Rao	Convener	
Mr. P. Ramanjaneyulu	Member	
Mr. A. M. Gunasekhar	Member	
Mr. G. Lakshmikanth	Member	
Ms. P. Sujana	Member	
Mr. N. Vasu	Member	
Mr. B. Mallikarjuna Reddy	Member	
Ms. B. N. Prathiba	Member	
Mr. Saradha Siva Reddy	Member	

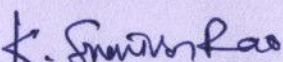
The Convener of the Grievance Redressal Cell welcomed the members of the cell. The following are the resolutions made by the committee in this meeting:

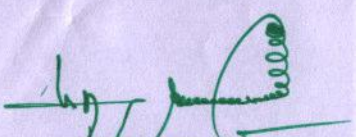
1. Grievances received and redressed in the academic year 2019-20:

The following major grievances put up by the students through oral communication were redressed.

- Installation of 1 more water coolers
- Installation of sanitary napkin vending machines in the girls' common room
- Upgradation of computers in the labs

2. It is resolved that an awareness program on Grievance Redressal Policy and mechanism of redressal shall be conducted for the Faculty, Non-Teaching and students (I B. Tech and II B.Tech (LE)) within Two weeks after commencement of the class work as per Academic Calendar.

  
Convener, GRC

  
PRINCIPAL  
PRINCIPAL 08/07/20  
SREE RAMA ENGINEERING COLLEGE  
RAMIREDDY NAGAR  
KARAKAMDADI ROAD, TIRUPATI-517507