

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

**2<sup>nd</sup> Meeting on 06-03-2019**

### AGENDA

1. Action Taken Report on Minutes of the 1<sup>st</sup> Meeting held on 04-06-2018
2. Academic activity Plan: 2019-20
3. Outcome Based Education – Enhancement to existing practices at SRET
4. Review report on activities based on Half yearly Academic data.
5. Preparation of Question Papers as per Blooms taxonomy
6. Approvals
  - a. Evaluation Procedures of student Learning outcomes
  - b. Office Automation
7. Any other Item

### Minutes of the Meeting

**Item 1** : IQAC Coordinator appraised on the activities envisaged under IQAC since its second meeting on 04-06-2018 and Chairperson requested the members to approve minutes of its previous meeting. The following is the action taken correspondingly.

- Quality awareness programs were organized by senior faculty members of SREC to its members of faculty.
- IQAC parameters were approved and circulated to the HODs for implementation
- Five year action plan were approved and circulated to all HoDs
- CE, ECE, CSE & EEE Departments submitted the proposals for enhanced intake to AICTE and details are as follows:

S. No	Department	Name of the Program	Theme of Application
1	ECE	B. Tech (ECE)	Enhanced intake from 120 to 180
2	EEE	B. Tech (EEE)	Reduction in intake from 60 to 30
3	CSE	M. Tech (CSE)	Reduction in intake from 24 to 18
4	CE	M. Tech (SE)	Reduction in intake from 24 to 18

- All the departments has conducted Add-on Courses for the benefit of students
- 5 MOUs were signed with various organizations

- Department activity calendars have been submitted to the IQAC office.

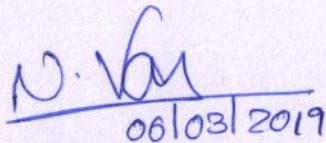
**Item 2** : Academic activity Plan for the AY 2019-20 is submitted for the approval.

**Item 3** : Chairperson instructed the respective Heads of the departments to monitor the learning outcomes of its students which reflect the placement potential among students. Need for vibrant activities from department technical associations were stressed.

**Item 4** : IQAC Chairperson appreciated the initiatives taken by the departments towards accomplishment of academic activities and practices followed for the improvement of teaching-learning process.

**Item 5** : All the HoDs are requested to monitor the quality of Mid question paper and ensure that Blooms taxonomy is followed in the preparation of question paper.

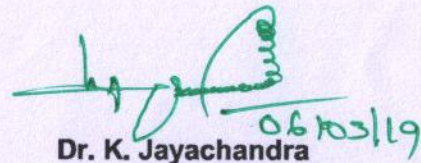
**Item 6** : All the HODs are requested to strictly follow the evaluation procedures as prescribed by the affiliating university. Also it is suggested that training should be given to teaching faculty and Non-teaching faculty on Office automation i.e. E- Cap modules.

  
06/03/2019

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06/03/19

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