SREE RAMA ENGINEERING COLLEGE

(Approved by AICTE - Affiliated to JNTUA, Ananthapuramu)

Rami Reddy Nagar, Karakambadi

INTERNAL QUALITY ASSURANCE CELL (IQAC)

1st Meeting on 04-06-2018

AGENDA

1. Introduction of IQAC Members by Chairperson
2. Significance of IQAC
3. Approval of Vision, Mission, Objectives and Functions of the IQAC
4. Finalization of Parameters for Data Audit
5. Plan of action
6. Approvals
   a. Intake Enhancement- Submission of Proposals to AICTE
   b. Academic Calendars and IQAC Events
   c. IQAC Meetings
7. Any other item

Minutes of the Meeting

Item 1 : Dr. K. Jayachandra, Principal, SREC, Chairperson for IQAC initiated the first meeting and welcomed the members of the newly formed committee to all its members.

Item 2 : Coordinator of IQAC presented the need for the establishment of IQAC to its members, discussed on the significant objectives of IQAC with reference to NAAC guidelines. Quality awareness programs to be organized by Senior faculty members of SREC to its members of faculty before the next planned meet of IQAC was discussed.

Item 3 : Chairperson presented the Vision, Mission, Objectives and Functions of IQAC, which are based on NAAC guidelines and upon discussion it was approved. IQAC shall be the prime body on planning and evaluating the activities of the institution.

Item 4 : Committee deemed it necessary to include aspects of Curriculum, Teaching, Learning and Evaluation, Research, Consultancy and Extension, Infrastructure and Learning Resources, Student Support and Progression, Innovations and Best Practices as part of IQAC parameters to monitor the quality of the institution.

Item 5 : IQAC discussed about the quality accreditations and suggested a plan of action for the next five years.

Item 6 : Proposals for extension of approval and variation of intake by the departments of SREC was discussed. After discussions on facilities required and demand for the programs, the following proposals were made to AICTE.

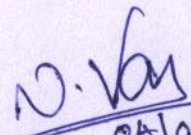| S.No	Department	Name of the Program	Theme of Application
1	ECE	B. Tech (ECE)	Enhanced intake from 120 to 180
2	EEE	B. Tech (EEE)	Reduction in intake from 60 to 30
3	CSE	M. Tech (CSE)	Reduction in intake from 24 to 18
4	CE	M. Tech (SE)	Reduction in intake from 24 to 18

IQAC members unanimously decided to initiate following quality initiative activities as part of IQAC during the Academic Year 2018-19

- To conduct Add-on Courses for the students.
- To increase number of MOUs with various organizations and to allow student internships.

IQAC Chairperson instructed the IQAC Coordinator to finalize IQAC calendar and conduct two IQAC meetings in December and June of every academic year starting from 2018-19.

Members of IQAC authorized chairperson to conduct IQAC meetings whenever deemed necessary during the academic year. He is also further empowered to conduct meetings of IQAC in presence of all internal members with due permission of external members for urgent issues if any.
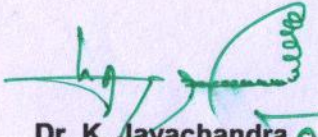
Item 7: Heads of the departments shall be requested to submit a copy of department activity calendar for the academic year to IQAC office.

04\06\2018

Mr. N. Vasu

Coordinator, IQAC

IQAC COORDINATOR
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Dr. K. Jayachandra 04\06\18.

Principal & Chairman, IQAC

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