

## **FREESHIP POLICY**

The college is providing fee concession/ fee waiver for needy students of all courses. A standard procedure is followed for the same.

- The students who are intending to avail this facility have to submit their application in a prescribed format to the head of the department. The applications can be collected from the college Library.
- The head of the department based on the applicant's academic performance and the economic background scrutinize the application and the same is discussed in the department faculty meeting.
- The recommendation of the faculty meeting is forwarded to the Principal by the Head of the department.
- The principal presents the same in the Governing Body meeting and the approval/ rejection of the same happens.
- Usual submission of the application happens in February / March before the academic year begins in the case of already enrolled students and June/ July for First year students



**PRINCIPAL**  
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